Aidan Applicant

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September 1, 2018

Elanor Lee

Director, Human Resources

Acme High School

123 Business Rd.

Business City, NY 54321

Dear Ms. Lee,

Please accept my enthusiastic application for the school social worker position at Acme High School, listed on Monster.com. I have extensive experience working with diverse populations of adolescents, both inside and outside of the classroom, and I believe I would be an ideal fit for your innovative school.

My two social work internships have given me extensive and varied experiences as a social worker in an educational setting. At CBI Charter High School, I provided both individual and group psychotherapy to a socioeconomically diverse population of teenagers. At my internship at CBI Elementary School, I led group play therapy activities for students with a variety of behavioral disorders. My experience in individual and group therapy will allow me to successfully act as both an individual and group counselor at Acme High School.

You state that you want a social worker who will be able to serve as a leader for your summer outdoor program. As a former camp counselor with extensive experience leading hiking, biking, and camping trips, I know I would be an ideal leader in your program. Having served as a leader for a counselor-in-training program, I know what kinds of outdoor activities help build both self-confidence and teamwork in students.

I am confident that my experience and skills will make me a valuable member of the Acme High School social work team.

I have enclosed my resume and will call within the week to see if we might arrange a time to speak together. Thank you so much for your time and consideration.

Sincerely,

Aidan Applicant