**Annie Applicant**  
1234 Oakley Avenue, Oklahoma City, OK 73008 ♦ 555-555-5555 ♦ aapplicant@email.com

**Career Summary**

Seasoned and meticulous Financial Analyst offering 10 years’ expertise providing decision support to executives of global manufacturing companies. Highly skilled in clear-cut and concise storytelling through financials.

***Core Competencies*:**

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| --- | --- |
| Financial Analysis and Reporting | Quantitative Methods and Forecast Modeling |
| Revenue and Expense Variance Analysis | Data Mining and Visualization |
| Process Evaluation and Improvements | GAAP Best Accounting Practices |

**Professional Experience**

ACME Manufacturing Corporation, Oklahoma City, OK

***Financial Analyst***, 02/2013-Present

Partner across all functional business units to deliver quantitative analyses and forecasts of expenditures, sales revenues, and capital improvements.

* Implemented and trained executives in use of new management reporting system that increased timeliness and accuracy of financial reporting *by 20%*.
* Pinpointed and reconciled discrepancies in business unit financial reports, averting risk exposure by creating stringent new due diligence processes.

PIONEER Group, Norman, OK

***Junior Financial Analyst***, 06/2008-02/2013

Skillfully researched and prepared business cases, performed cost benefit analyses, and structured quarterly forecasts to optimize business planning processes.

* Played instrumental role in creating a business case and performing due diligence key to a *$4.5M* merger and acquisition.
* Formulated recommendations for long-term planning that ultimately produced a *17% increase* in business growth.

**Education and Credentials**

**Master of Business Administration (MBA) in Finance**  
University of Oklahoma, Norman, OK

**Bachelor of Science in Finance**  
Oklahoma State University, Stillwater, OK

**Technical Proficiencies:** Microsoft Office Suite (Advanced Excel, Word, Access, PowerPoint), SQL Server Management Studio, SPSS, STATA, R, SAS, Tableau